

# Equality Impact Assessment Toolkit (January 2023)

## **Section 1: Your details**

**EIA lead Officer:** James Backhouse

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**Head of Section:** Simone White

**Chief Officer:** Simone White

**Directorate:** Children's Services

**Date:** 10<sup>th</sup> November 2023

## **Section 2: What Council proposal is being assessed?**

A prescribed alteration to extend the age range of Heswall Primary School to provide a nursery class

## **Section 2a: Will this EIA be submitted to a Committee meeting?**

**Yes**                      **If 'yes' please state which meeting and what date**

**Children, Young People & Education Committee –**

**Hyperlink to where your EIA is/will be published on the Council's website**

<https://www.wirral.gov.uk/communities-and-neighbourhoods/equality-impact-assessments>

**Section 3:** Does the proposal have the potential to affect..... (please tick relevant boxes)

- Services**
- The workforce**
- Communities**
- Other** (please state eg: Partners, Private Sector, Voluntary & Community Sector)

If you have ticked one or more of above, please go to section 4.

- None** (please stop here and email this form to your Chief Officer who needs to email it to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) for publishing)

**Section 4:**

Could the proposal have a positive or negative impact on any protected groups (age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; sexual orientation)?

You may also want to consider socio-economic status of individuals.

Please list in the table below and include actions required to mitigate any potential negative impact.

Which group(s) of people could be affected	Potential positive or negative impact	Action required to mitigate any potential negative impact	Lead person	Timescale	Resource implications
Age	Integrating the pre-school into the maintained school will allow children in attendance to be registered as pupils of the school. This would enable the school to improve communication and administration and adopt a cohesive and consistent approach to learning right through to Year 6.	The proposed change would not impact on the school's admission policy for Foundation 2.	n/a	n/a	All associated costs to be met by the school

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**Section 4a:** Where and how will the above actions be monitored?

**Section 4b:** If you think there is no negative impact, what is your reasoning behind this?

**Section 5:** What research / data / information have you used in support of this process?

**Section 6:** Are you intending to carry out any consultation with regard to this Council proposal?

Yes – (please delete as appropriate)

If 'yes' please continue to section 7.

If 'no' please state your reason(s) why:

(please stop here and email this form to your Chief Officer who needs to email it to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) for publishing)

**Section 7:** How will consultation take place and by when?

A Public Notice will be published on a prescribed alteration, this is followed by a four week representation period. The final decision on whether or not to proceed with a permanent change to the school's age range would be taken by the Council's decision maker.

The representation period took place between 22<sup>nd</sup> September 2023 and 20<sup>th</sup> October 2023  
No objections were received during the 4 week period.

**Section 8:** Have you remembered to:

- a) **Select appropriate directorate hyperlink to where your EIA is/will be published** (section 2a)
- b) **Include any potential positive impacts as well as negative impacts?** (section 4)
- c) **Send this EIA to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) via your Chief Officer?**
- d) **Review section 4 once consultation has taken place and sent your updated EIA to [engage@wirral.gov.uk](mailto:engage@wirral.gov.uk) via your Chief Officer for re-publishing?**